

*2009 Home Energy Conservation Field Monitoring,
File Monitoring, and Davis-Bacon Monitoring
Request for Proposals*

Frequently Asked Questions

Updated July 14, 2009

Q. My firm does not currently have three years worth of financial statements as called for in the RFP. Please advise whether I should submit personal financial statements instead?

A. Is this because the firm has been incorporated for fewer than three years? If so, please submit financial statements for the period of time the firm has been operating. Individual financial statements are not acceptable in lieu of financial statements for the firm.

If the firm is not incorporated, or no financial statements exist, indicate this information in the appropriate area.

Q. Can responses be delivered in person?

A. Yes.

Q. File Monitoring Services RFP Question: Does the 10% of assigned weatherization projects completed mean 10% of each of the 30 sub-grantees projects completed or 10% of projects completed across the state? Does each sub-grantee have to have 10% of their completed projects reviewed?

A. The 10% monitoring requirement references the total number of completed weatherization projects. This requirement may not be evenly distributed across sub-grantee projects during the first few months; however, we anticipate that by the end of the program period, we will have monitored 10% of each sub-grantee project.

Q. Labor Standards Monitoring RFP Questions: Will the payroll files to be reviewed for the sub-contractors be held at the sub-grantee's office or the sub-contractor's office?

A. The location of payroll files is determined by the sub-grantee. Some sub-grantees may require their sub-contractors to forward the copies of payroll files to them for retention; others may choose to have their sub-contractors keep the payroll files at the sub-contractor offices.

Q. Could you clarify the statement concerning "Documented interviews with 10% of appropriate prevailing labor job classifications..." found on page 4 of the RFP?

- A. This sentence contains a typographical error. The sentence should read: "Documented interviews with 10% of appropriate job classifications..."
- Q. Please advise if performing work as a Wx contractor strictly prohibits the potential for participation as a contractor for file monitoring services.
- A. No regulations prohibit a Weatherization contractor from participating as a contractor for file monitoring services.